

2/11/52

27 March 1952

Report from Room 1305, Week of 24 March - 28 March

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STATINTL

To:

From:

STATINTL

1. This week [ ] began a two-week filing course in the D Street Pool and [ ] began a two-week spelling course down there.

2. [ ] and I met with [ ] to discuss functional administration of the Pool and its training courses.

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3. I talked with [ ] in regard to the reviewing and distributing of evaluation sheets. For the time being it was agreed that we in General Training will be responsible for our own reviewing and sending out of evaluation forms. As has previously been the case, each person in charge of a training course will be immediately responsible for the forms, and [ ] and his staff will be responsible for the reviewing and approving of all TR/G evaluations.

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4. [ ] will be in charge of clerical matters while I am away, and [ ] in the D Street Pool is a good person to contact in regard to specific clerical details down there.

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5. Any way you look at it, I'm off today. Excuse me while I execute a nose dive and left wing spiral?

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25 YEAR RE-REVIEW